

ST. ANTONY'S COLLEGE OF ARTS AND SCIENCES FOR WOMEN
AMALA ANNAI NAGAR, THAMARAIPADI POST
DINDIGUL - 624 005

Approved under 2(f) and 12(B) Status of UGC
Affiliated to Mother Teresa Women's University, Kodaikanal



CALENDAR & HAND BOOK

2019 – 2020

CONTACT DETAILS

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PERSONAL MEMORANDUM



Name :
Date of Birth :
Father's Name :
Mother's Name :
Course :
Blood Group :
Register No. :

Address:

Present	Permanent
.....
.....
.....
.....

Days Scholar / Hosteller :
Bank Account No. :
Aadhar No. :
E-Mail ID :

Any Other Particulars :

Student

Parent

OUR NATIONAL ANTHEM

Jana Gana Mana Adhinaayak Jaya Hey,
Bhaarat Bhaagya Vidhaataa
Panjaab Sindhu Gujarat Maraatha,
Draavid Utkal Banga
Vindhya Himaachal Yamuna Ganga,
Uchchhal Jaladhi Taranga
Tav Shubh Naamey Jaagey,
Tav Shubh Aashish Maange
Gaahey Tav Jayagaathaa
Jana Gana Mangal Daayak,
Jaya Hey Bhaarat Bhaagya Vidhaataa
Jaya Hey, Jaya Hey, Jaya Hey,
Jaya Jaya Jaya, Jaya Hey

- **Rabindranath Tagore**

OUR PLEDGE

India is my country and all Indians are my brothers and sisters.
I love my country and I am proud of its rich and varied heritage.
I shall always strive to be worthy of it.
I shall give respect to my parents, teachers and elders and treat everyone with courtesy.
To my country and my people, I pledge my devotion.
In their well-being and prosperity alone lies my happiness.

தமிழ்த்தாய் வாழ்த்து

நீராருங் கடலுடுத்த நிலமடந்தைக் கெழிலொழுகும்
சீராரும் வதனமெனத் திகழ்பரதக் கண்டமிதில்
தெக்கணமும் அதிற்சிறந்த திராவிடநல் திருநாடும்
தக்கசிறு பிறைநுதலும் தரித்தநறுந் திலகமுமே!
அத்திலக வாசனைபோல் அனைத்துலகும் இன்பமுற
எத்திசையும் புகழ்மணக்க இருந்தபெருந் தமிழணங்கே!
தமிழணங்கே!

உன் சீரிளமைத் திறம்வியந்து
செயல்மறந்து வாழ்த்துதுமே!
வாழ்த்துதுமே!
வாழ்த்துதுமே!

“மனோன்மணியம்” பெ. சுந்தரம்பிள்ளை

தீண்டாமையை ஒழிக்க மேற்கொள்ளும் உறுதிமொழி

இந்திய அரசியலமைப்பின்பால் இடைவிடாத, உளமார்ந்த பற்றுள்ள இந்தியக் குடிமகனாகிய நான், நமது அரசியலமைப்பின்படி தீண்டாமை ஒழிக்கப்பட்டுவிட்டது என்பதை அறிவேன். தீண்டாமையை அடிப்படையாகக்கொண்டு, எவர்மீதும் தெரிந்தோ, தெரியாமலோ சமூக வேற்றுமையை மனம், வாக்கு, செயல் என்ற எந்த வகையிலும் கடைப்பிடிக்கமாட்டேன் என்று இதனால் உளமார உறுதியளிக்கிறேன். அரசியலமைப்பின் அடிப்படைக் கருத்திற்கிணங்க, சமய வேறுபாடற்ற சுதந்திர சமுதாயத்தை உருவாக்குவதில் நேர்மையுடனும், உண்மையுடனும் பணியாற்றுவது எனது கடமையாகும் என்பதையும் உணர்வேன். இந்திய அரசியலமைப்பின்பால் எனக்குள்ள முழுப்பற்றிற்கு இது என்றென்றும் எடுத்துக்காட்டாக விளங்குமென்றும் இதனால் உளமார உறுதியளிக்கிறேன். (Taking of Pledge against Untouchability especially on Martyrs' Day – 30th January, after the observance of silence between 11:00 and 11:02 am)

கொடுஞ்செயல் எதிர்ப்பு நாள் உறுதிமொழி
(On Anti-Terrorism Day – 21st May)

அகிம்சை, சகிப்புத்தன்மை ஆகிய நம் நாட்டின் மரபுகளில் தளராத நம்பிக்கையுடைய இந்திய மக்களாகிய நாம், எவ்வகையான கொடுஞ்செயல்களையும், வன்முறைகளையும் முழு ஆற்றலோடு எதிர்ப்போம் என உறுதி கூறுகிறோம். எல்லா மக்களிடத்தும், அமைதி, சமுதாய ஒற்றுமை, நல்லுணர்வு ஆகியவற்றைப் போற்றி வளர்க்கவும், மக்களுடைய உயிர்களுக்கும் மற்றும் நற்பண்புகளுக்கும் ஊறுவிளைவிக்கும் பிரிவினை சக்திகளை எதிர்த்துப் போராடவும் நாம் உறுதி கூறுகிறோம்.

குழந்தைத் தொழிலாளர் முறையினை அகற்றுவதற்கான உறுதிமொழி
(On Anti-Child Labour Day – 12th June)

இந்திய அரசியலமைப்பு விதிகளின்படி கல்வி பெறுவது குழந்தைகளின் அடிப்படை உரிமை என்பதால், 14 வயதிற்குட்பட்ட குழந்தைகளை ஒருபோதும் எந்தவிதப் பணிகளிலும் ஈடுபடுத்தமாட்டேன் எனவும், அவர்கள் பள்ளிக்குச் செல்வதை ஊக்குவிப்பேன் எனவும், குழந்தைத் தொழிலாளர் முறையினை முற்றிலுமாக அகற்றிட சமுதாயத்தில் விழிப்புணர்வு ஏற்படுத்துவேன் எனவும், தமிழகத்தைக் குழந்தைத் தொழிலாளற்ற மாநிலமாக மாற்றுவதற்கு என்னால் இயன்றவரை பாடுபடுவேன் எனவும் உளமார உறுதி கூறுகிறேன்.

நல்லிணக்க நாள் உறுதிமொழி
(On Communal Harmony Day – 20th August)

நான் சாதி, இன, வட்டார, மத அல்லது மொழி பாகுபாடு எதுவுமின்றி, இந்தியாவின் அனைத்து மக்களின் உணர்வுபூர்வ ஒற்றுமைக்கும், நல்லிணக்கத்திற்கும் பாடுபடுவேன் என்று உளமார உறுதிமொழி எடுத்துக்கொள்கிறேன். மேலும், எங்களுக்கிடையேயான அனைத்து வேறுபாடுகளையும், வன்முறையில் ஈடுபடாமல், பேச்சுவார்த்தைகள் மூலமாகவும் அரசியலமைப்புச் சட்ட வழிமுறைகளைப் பின்பற்றியும் தீர்த்துக்கொள்வேன் என்றும் இதனால் உறுதியளிக்கிறேன்.

தேசிய ஒருமைப்பாடு உறுதிமொழி
(On National Integration Day – 19th November)

நாட்டின் சுதந்திரம், ஒருமைப்பாடு ஆகியவற்றைக் காக்கவும், வலுப்படுத்தவும் என்னை அர்ப்பணித்துச் செயல்படுவேன் என்று மனமார உறுதிகூறுகிறேன். மேலும் நான் ஒருபோதும் வன்முறையில் ஈடுபடமாட்டேன் என்றும், மதம், மொழி, வட்டாரம் மற்றும் அரசியல் அல்லது பொருளாதார பேதங்களுக்கு அமைதியான முறையிலும் அரசியல் சட்டத்திற்கு உட்பட்டும் தீர்வுகாணத் தொடர்ந்து பாடுபடுவேன் என்றும் உறுதிகூறுகிறேன்

Essence of Tamil Nadu Prohibition of Ragging Act, 1997

- i) Ragging means:
 - (a) Display of noisy, disorderly conduct during any act which causes or is likely to cause physical or psychological harm or raise apprehension or fear or shame or embarrassment to a student in any educational institution;
 - (b) Teasing, abusing or playing practical jokes or causing hurt to such students;
 - (c) Asking the student to do any act or perform something which such student will not in the ordinary course willingly do.
- ii) Ragging in colleges is a cognizable offence (i.e., a Police Officer can arrest without warrant).
- iii) Ragging within or without any educational institution is totally prohibited.
- iv) Whoever directly or indirectly commits, participates in, abets or propagates ragging shall be punished with imprisonment for a term which may extend to two years and shall also be liable to a fine which may extend to Rs.10, 000.
- v) Any student convicted of an offence under Section iv shall also be dismissed and such student shall not be admitted in any other educational institution.
- vi) Whenever any student complains of ragging to the head of an educational institution or to any other person responsible for the management, such person shall enquire in to the same immediately and if found true shall suspend the student, who has committed the offence, from the educational institution.
- vii) If the head of the educational institution or the person responsible for management of the educational institution fails or neglects to take action when a complaint of ragging is made to have abetted such person shall be deemed to the offence of ragging and shall be punished as provided for in Section iv of TNPR Act, 1997.

COLLEGE PROFILE

St. Antony's College of Arts and Sciences for Women is a premier institution of higher education located on a 20-acre campus with beautiful garden and well – furnished and aesthetically designed building at Thamarapadi, 10km North of Dindigul on Trichy – Dindigul Highways (NH45), away from the noise and disturbances of the town – which is very conducive to laboratory works. This college is established, managed and run by the Congregation of the Sisters of the Immaculate Conception (C.I.C), which has a vast experience in the field of education, apart from other types of social work.

This college for women was started with the Blessings, guidance and moral support of the Most Rev.Dr.Antony Pappusamy, the Bishop of Dindigul in the year 2007 and is proudly marching towards the goal of empowering women through higher education.

Our college is a minority, self-financing women's college, approved by the Department of Higher Education, Govt. of Tamil Nadu, permanently affiliated to the Mother Teresa Women's University, Kodaikanal, Approved under 12(b) & 2(f) Status of UGC. The college offers 12 UG courses, 6 PG courses and 2 M.Phil courses.

Objectives

1. To liberate and empower the women in order to free them from constraints and make them an instrument of social transformation and development.
2. To impart higher education to the rural women especially to those who are denied higher education.
3. To make them employable by developing their mental ability, aptitudes, attitudes and skills.

Vision

Empowering Women through Higher Education

Mission

1. To impart quality higher education with creativity to women, especially the poor, the needy and the underprivileged
2. To cause their holistic development in response to the greatest commandment of love of our Saviour.
3. To train them to be empowered through education and help to them contribute towards building a great India.

GENERAL BODY

- | | | |
|--|---|----------------|
| 1. Rev.Dr.Antony Pushpa Ranjitham (Superior General) | - | President |
| 2. Rev.Sr.Thanaseeli Sengole (Asst. General) | - | Vice President |
| 3. Rev.Sr.M. Margaret Inbaseeli (College Secretary) | - | Secretary |
| 4. Rev.Dr.Pramila (Principal) | - | Member |
| 5. Rev.Sr.Gnana Soundari (Provincial) | - | Member |
| 6. Mrs.J.Antony Justina Mary (Vice Principal) | - | Member |
| 7. Office Representative - Ms. J. Jancy Punitha | - | Member |
| 8. Senior Staff - Mrs. A. Ameenammal | - | Member |

GOVERNING BODY

- | | | |
|--------------------------------|---|------------|
| 1. Rev.Sr.M.Margaret Inbaseeli | - | Secretary |
| 2. Rev.Dr.Pramila | - | Principal |
| 3. Rev.Sr.Anne Flowrence | - | Asst.Prof. |
| 4. Rev.Sr.Saleth Mary | - | Asst.Prof. |
| 5. Rev.Sr.Annie Vilogini | - | Asst.Prof. |
| 6. Rev.Sr.Paul Shyni | - | Asst.Prof. |

HEADS OF THE DEPARTMENTS

- | | | |
|-------------------------|---|-------------------------------------|
| 1. Dr.M.Kavitha | - | Tamil |
| 2. Dr.R.Manoharan | - | English |
| 3. Mrs.A.Ameenammal | - | Mathematics |
| 4. Mrs.J.Revathi | - | Physics |
| 5. Mrs.J.Maria Praveena | - | Chemistry |
| 6. Rev.Sr.Anne Florence | - | Zoology |
| 7. Mr.S.T.Rajan | - | Computer Science |
| 8. Mrs.N.Shanthi | - | Commerce |
| 9. Mrs.J.Rohini | - | Commerce with Computer Application |
| 10. Dr.V.Uma Maheswari | - | Bachelor of Business Administration |

TEACHING FACULTY

Department of Tamil

1. Mrs.P.Subalakshmi
2. Ms.V.Rajeswari
3. Mrs.K.P.Ilakkiya
4. Mrs.M.Jeyalakshmi
5. Mrs.D.Sofia Anbuselvi
6. Mrs.T.Malarvizhi
7. Ms.S.Sathya

Department of English

1. Ms.P.Jenitha
2. Mrs.J.Gracy
3. Ms.A.Princy
4. Ms.J.Jancy Punitha
5. Mrs.A.Angayarkanni
6. Ms.N.Jerlin Sushmitha
7. Ms.M.Sherin Jennifer
8. Ms.B.Sinthiya
9. Sr.A.Annie Vilogini
10. Ms.S. Daris Pauline Nivetha
11. Mrs.R.Sharlin
12. Mrs.R.J.Divya
13. Ms.S.P.Divyalakshmi

Department of Mathematics

1. Mrs.J.Antony Justina Mary
2. Mrs.P.Muthu Pandiammal
3. Mrs.P.Mahalakshmi
4. Mrs.S.Asha Rani
5. Ms.S.Navodha Paulin Vincy
6. Mrs.B.Divya
7. Mrs.J.Usha
8. Mrs.S.Kulandai Therese
9. Sr.C.Paul Shyni

Department of Physics

1. Ms.S.R.Brundha
2. Mrs.D.Steffina
3. Ms.P.Sumathi
4. Mrs.V.Kirthika

Department of Chemistry

1. Dr.S.Rajendran
2. Ms.J.Catherine Priya Emilie
3. Mrs.S.Christina Joycee
4. Dr.S.Gowri
5. Ms.P.Revathi
6. Ms.M.Kalipriyadharshini
7. Dr.K.Snekalatha

Department of Zoology

1. Dr.A.Kanimozhi
2. Mrs.S.Priya
3. Mrs.S.Selvalakshmi

Department of Computer Science

1. Mrs.J.Margret Premalatha
2. Mrs.S.Mary Sheela
3. Ms.P.Subashini
4. Ms.P.Anusha
5. Ms.D.Karthigai Selvi
6. Mrs.M.Jamuna Rani
7. Sr.I.Saleth Mary
8. Mrs.X.Jamuna Salasia Mary
9. Ms.T.Kokila
10. Mrs.M.Reka
11. Dr.R.Yogatharani

Department of Commerce (B.Com)

1. Mrs.M.Waheeda Banu
2. Mrs.A.R.Ruth Carol
3. Mrs.C.Backialakshmi
4. Mrs.M.Backialakshmi
5. Dr.D.Antony Dhavamary

Department of Commerce (B.Com CA)

1. Ms.G.Kaleeswari
2. Mrs.S.Udaya Shanthi
3. Dr.B.Jesintha
4. Ms.Infant Santhiya

Department of BBA

1. Dr.V.Uma Maheswari
2. Mrs.A.Delphin Sudha

Public Relation officer

Dr.A.Lawrence Santiago

Department of Physical Education

Mrs.R.Sophia Sahaya Rani

Librarian

1. Mr.G.Peter Jeyaraj
2. Mrs.A.Jansi Rani

Student Counsellor

Mrs. L. Beulah

IQAC

Mrs.A.Angayarkanni - Dept.of English

NON-TEACHING STAFF

Sr. G.Jeyarani	Mrs.Angammal
Mrs.A.Ezhilda Manohari	Mrs.S.Kalaiyarasi
Ms.J.Jothi Infanta Mary	Mrs.S.Meena Kumari
Ms.A.Rosali Mary	Ms.K.Ruthu Mary
Mrs.S.Arul Philominal Mary	Mrs.S.Mala
Mrs.A.Gnanamani Sahaya Mary	Mrs.A.Arockiammal
Mrs.S.Santhosh Mary	Mrs.Paul Mary
Ms.S.Theivanai	Ms.Maria Christy
Ms.R.Priya	Mrs.D.Mahaliyammal
Mrs.A.Infant Santhya	Mrs.S.Rani @ Mahaliyammal
Ms.A.Stella Mary	Mr.Santhanam
	Mr.Savariar

BUS STAFF

Mr.Mohammed Ariff	Mrs.Noorjakan
Mr.Sivakumar	Mr.K.Xavier
Ms.L.M.Ambika	Mrs.Savariammal
Mr.Paulraj	

COLLEGE COMMITTEE CO-ORDINATORS

S.No.	Committee	Name of the Co-ordinator	Department
1	Examination	Ms.P.Jenitha & Mrs.J.Margret Premalatha	English Computer Science
2	NSS	Mrs.P.Mahalakshmi	Mathematics
3	RRC	Mrs.J.Gracy	English
4	YRC	Ms. A. Princy	English
5	Placement	Mrs.J.Rohini & Dr.B.Jesintha	Commerce
6	Cultural	Dr.M.Kavitha	Tamil
7	Green Club	Mrs.J.Rohini	Commerce
8	Rotary Club	Mrs.J.Revathy	Physics
9	MOOC, Swayam	Mrs.A.Angayarkanni	English
10	PTA	Ms.G.Kaleeswari	Commerce
11	Alumina	Ms.M.Sherin Jennifer	English
12	Scholarship	Mrs.S.Udaya Shanthi	Computer Science
13	Book Bank	Mrs. P.Muthu Pandiammal	Mathematics
14.	Leo Club	Mrs.D.Steffina	Physics

ANTI - RAGGING COMMITTEE

Managerial Member	-	Sr.Margaret Inbaseeli, Secretary
Chief coordinator	-	Rev.Dr.Pramila, Principal
Coordinator	-	Mrs.P.Muthu Pandiammal,
Teaching Staff Member	-	Mrs.S.Christina Joycee
Student Representatives	-	Ms.S.Nivetha Ms.T.Juliet Caroline Mary

GRIEVANCE REDRESSAL COMMITTEE

Chief coordinator	-	Rev.Dr.Pramila, Principal
Coordinator	-	Mrs.Antony Justina Mary, Vice Principal
Teaching Staff Members	-	Sr.Annie Vilogini, Mrs.J.Rohini
Counsellors	-	Mrs. L. Beulah - Sr. Josephine. V
Student Representatives	-	Ms.T.Mercy Angel Mary Ms.B.Archana Devi

STUDENTS COUNCIL

President	-	J.Vinnarasi, III B.Com
Vice President	-	A.Ramya, II B.Com
Secretary	-	M.Merina Shalini, III B.Com
Joint Secretary	-	V.Angelin Subiksha, I B.Com
Treasurer	-	A.Mohamadha Beevi, II MA English

SKILL DEVELOPMENT COURSES

Co-ordinator : Ms.V.Rajeswari, Dept. of Tamil

S.No.	Course	Year	In-charge staff
1.	English Literacy	I year	Mr.S.T.Rajan, Ms.A.Princy & Ms.B.Sindhiya
2.	Fundamentals of Computer	I year	Mr.S.T.Rajan & Mrs.X.Jamuna Salasia Mary
3.	Tailoring	II year	Mrs. A. Asha
4.	Type Writing	II year	Mrs.S.Kavitha
5.	Tally	II year	Mrs.N.Shanthi, Dept. of Commerce
6.	Beautician	II year	Ms. Shiny Thomas
7.	Hindi	II year	Mrs. J. Rohini, Dept.of Commerce.
8.	Photography, Film Making & DTP	II year	Dr.Lawrence & Team

Courses Offered (Under Graduate Degree Courses)

- B.A., Tamil
- B.A., English
- B.Sc., Mathematics
- B.Sc., Physics
- B.Sc., Chemistry
- B.Sc., Zoology
- BCA., Bachelor of Computer Applications
- B.Sc., Information Technology
- B.Sc., Computer Science
- B.Com Commerce
- B.Com Computer Applications
- BBA

Post Graduate Degree Courses

- M.A., Tamil
- M.A., English
- M.Sc., Mathematics
- M.Sc., Computer Science
- M.Com
- M.Sc Chemistry

M.Phil., Courses

- English
- Commerce

EVALUATION SYSTEM (under CBCS pattern)

EXAMINATION	LEVEL	MAXIMUM		MINIMUM		TOTAL PASS
		I	E	I	E	I+E
Theory	UG	25	75	13	30	40
	PG	25	75	-	38	50
	M.Phil	25	75	-	38	50
Practical	UG	40	60	-	24	40
	PG	40	60	-	30	50
Dissertation	M.Phil	100	100	-	50	50
Project	UG	80	20	-	8	40
	PG	80	20	-	10	50

About CBCS

All Undergraduate, Postgraduate and Research oriented courses operate on a Choice – Based Credit System. At the Undergraduate level credits are awarded for Part (Language). First language offered is Tamil and Second languages offered are Hindi / Malayalam / French.

Part II – English

Part III – Major (Theory & Practical), Project or Elective papers and Allied papers.

Part IV – Skill Based Electives: Non Major Electives, Environmental Studies and Value Education.

Part V – Extension Activities: National Service Scheme and Physical Education.

Minimum credits to secure UG Degree – 140

Minimum credits to secure PG Degree – 90

Minimum credits to secure M.Phil. Degree – 30

RULES AND REGULATIONS

Fees

- Every student has to pay the whole fees prescribed for each semester on or before the last date stipulated; failing which her name will be automatically removed from the rolls.
- The whole amount of the first semester fees must be paid by a new student before her name is enrolled and this amount will not be refunded.
- If a student leaves the college during the semester, she shall have no right to claim remission of any portion of the semester fee; rather she has to pay the entire course fee.
- Every student has to pay the semester examination fee prescribed by the University to the University account.

Class Timings

1. Each semester consists of 90 working days excluding the semester examination. These 90 days are divided into 15 cycles, each cycle consist of 6 day orders namely A, B, C, D, E and F.

Every working day is divided into two sessions, the morning session is from 9.20 am to 1.00 pm and the evening session is from 1.30 pm to 3.45 pm on all days.

2. The first warning bell for classes is rung five minutes before the commencement of the morning and evening sessions and the second bell at the hour fixed for the commencement of the class. A bell will be rung at the end of each period.
3. At the first warning bell before each session, students shall go to their respective classes and take their seats so as to be present when the professor enters. Standing around in groups outside the class or in the verandahs till the second bell should be avoided.
4. Between periods, students should not be loitering around the campus. If they need to drink water or go to the toilet, it should be done quickly; if they have to change rooms, they should move fast.

Attendance

1. Regularity in daily attendance at all classes is insisted upon in this college.
2. No one shall absent herself from classes without prior notification.
3. The staff members shall take attendance in the morning and afternoon at the beginning of each period.
4. A student who is not present in the class while taking the attendance shall be marked absent. If a student absents herself even for one hour, she shall lose attendance for that session.
5. Late-comers will not be admitted to the class rooms without an admission bill from the principal. No admission will be given to a student who is more than 10 minutes late.
6. The attendance of each student will be totaled at the end of the semester. Periodic intimation about their absence will be sent to the parent or guardian of the student for information and suitable action.

Leave of Absence

1. A student requiring leave must apply for it in writing in the application form in advance, to the principal in person. The application must state the reason clearly and be signed by the student and countersigned by the staff / parent / guardian / hostel director. In case of illness the absentees shall submit a medical certificate if the absence lasts for three days or more.
2. If the student is absent without intimation, her absence will immediately be reported to her parents or to her warden and disciplinary action such as fining, suspension, etc., will be taken. Absence for 10 successive days will entail removal of the student from the college rolls.
3. Students who have to leave class during a session for any serious reason must do so only after obtaining permission from the Principal.

Leave on other Duty

Those students, who represent the college to participate in various competitions, are given credit of attendance for the period. They should fill in the proper forms and get the countersign of the Professor-in-charge and submit it to the Principal before they leave

the college for participation in other programs. Those who fail to do so will lose the credit and will be considered as absentees.

Certificates

Any student, past or present, wishing to obtain a transfer or conduct certificate, must supply to the college office in the prescribed format. Certificates will not generally be issued at less than 48 hours notice. No certificate will be posted unless a stamped self-addressed envelope is sent together with the signed application. Those who want the transfer certificate must bring the parent, as their signature also is necessary.

Good Manners and Behavior

St. Antony's College of Arts and Science for Women being a community of partnership of the staff, students and management, tending towards a common goal, life in the campus must be inspired by unity, mutual trust and co-operation between these partners. Still a few points should be kept in mind.

1. Every student should conform to the rules and regulations relating to attendance, library, college fees, examinations and tests, Hostel inmates must obey the hostel rules and regulations.
2. Students are not allowed to stand about or walk along the verandahs of the college, particularly in the ground floor, during class hours.
3. Students are not allowed to eat their midday meals in classrooms; they must go to the places allotted for this purpose.
4. Strict silence must be observed during class hours in the class rooms.
5. St. Antony's students are expected to be gentle by being courteous to all.
6. When a lecturer or any other member of the staff enters a class, the students must stand up and should not sit down until she invites them to do so or she herself takes the seat. They should likewise stand up when she leaves the class.
7. No student should leave the class room during a lecture without permission of the lecturer.
8. College property and furniture should be handled with care and anyone who damages them will be held liable to pay for the damage caused. Stealing of college property or the belongings of the others constitutes a serious offence and immediate sanction will be imposed.

9. Cycles, Scooters, etc., should be left in the cycle stand and not anywhere in the campus.
10. No student who has been convicted *of any offence will be allowed to continue* her studies in the college.
11. Under the educational rules of the Tamil Nadu Government the Principal has full power to inflict the following punishment: fine, loss of term certificate, suspension and expulsion from the college, if any student is guilty of rudeness of behavior and gross breach of conduct rules.
12. Students should not indulge in any activity leading to disruption of peace and discipline and dislocation of normal work in the college and hostel premises. Those who are guilty of violation of this rule will be severely dealt with.
13. Ragging of any kind is strictly forbidden; anyone who is guilty of ragging will be summarily and severely punished.
14. Students who are guilty of (i) rude language towards the staff of the college or hostel; (ii) assault or attempt to assault staff or fellow students of the college or hostel will be expelled from the institution.
15. Students are expected to dress neatly with either traditional or modern costumes. However Jeans, Leggings, T-Shirts, Tight sleeveless banyans, midi's and mini- skirts are not allowed.
16. Students will be issued identity cards and they should wear it always when they come to the college.

Campus facilities and Students' Amenities

College Office

This is the central administrative office in the college. Admissions, payment of fees, certificates, attendance, etc., are looked after by the College office. Students are required to meet the clerks concerned and settle their problems as and when necessary. They should however note the time fixed for such business and approach the office accordingly.

Library

In order to facilitate the better use of the library by all, the following rules are framed and are to be observed by all.

1. Each student will be given two cards to borrow books from the library.
2. On class days the library will be kept open from 9.00 am to 4.30 pm; and on Saturdays from 10.00 am to 1.00 pm.
3. The library will be kept closed on all Sundays, Government holidays and summer vacation.
4. Books will be issued only on presentation of the borrower's identity card. These cards will be supplied to the students at the beginning of the academic year. In case the card is lost, the librarian should be informed of the fact at once, failing which the owner of the card will be held responsible for the books issued on presentation of that card by another.
5. On receipt of a book, the student should examine it and report at once to the library assistant of any damage so far unaccounted for in the book. If the student fails to do so, he will be held responsible for such damage when it is subsequently detected by the library assistant.
6. Writing in the margin of a library book or underlining is strictly forbidden. If the book is badly damaged, the students will have to replace it at her cost.
7. The book should be returned on or before the due date marked on the book. Failure to return the books on time will entail a fine of Rs.2 per book per day. No books will be issued to the student until all dues are cleared.
8. A member of the library who returns a book should get back her library card at the same time. So as long as the library card is in the possession of the library assistant, the member will be held responsible for the safety and the good condition of the book.
9. No member is allowed to pass on the library books to any one in or out of the college. If she does so, she will be suspended from membership of the library or fined as the case may call for.
10. Students are allowed to take two books or two volumes of one book at a time for home reading.
11. Reference books should be read in the library reading room and must not be taken out. After use, they must be returned to the library assistant in person.
12. Strict silence should be maintained inside the reading room of the library. Discussions should be kept outside the library.

Hostel

The hostel has its own rules and regulations and is supervised by the Director. The hostel is meant to help the students to study better in a peaceful atmosphere and to buildup healthy relationship among students to make them stand in good stead in the future. Students should involve themselves in the recreational and cultural activities of the hostel to enjoy their stay there. Students who do not attend classes regularly and have too many arrears will not be allowed to remain in the hostel. The hostel is “a home away from home” and every student in the hostel should strive to create an atmosphere of peace and harmony and goodwill in the hostel.

Admission into the college is not an automatic guarantee for admission to the hostel. A separate application is to be submitted to the Director of the hostel for this purpose.

Canteen

There is a canteen inside the campus, privately managed for the benefit of staff and students. Snacks, coffee, cool drinks, etc may be had at a fairly reasonable price.

Computer Centre

The computer centre caters to the needs of the students of all the departments.

Xerox Centre

To facilitate the students' to take photo copy of the text and material, Xerox centre is made available.

Remedial Programs

Remedial programs form a very important aspect of education at St. Antony's College. This allows opportunities for poor students and those from rural and backward areas to cope with the college curriculum, to overcome the initial difficulties they face on entering the college, and eventually to be able to excel in their studies. It begins with the bridge course in English for all I year students. Later remedial courses are offered in all the subjects for UG students who do not fare well in their studies and need this extra help to keep abreast of the rest of the class.

Campus Ministry

Besides imparting knowledge in specific subject for which the student is admitted, guidance and counseling are given to them so that they develop their personality, integrating their emotions with reason.

In addition to the University curriculum, the college offers religious and value education to the students in order to create awareness of the social, cultural, religious and of the environmental atmosphere. All the catholic students have to attend the 'Religion' classes and non catholic students should attend the value education classes.

Counseling

There is a full time counselor for the students, who is available during class days and also during holidays. Students are invited to discuss their problems relating to study, personal needs etc. Courses in counseling are also conducted for the staff and students who are ready to undergo the training.

Unique Features

1. The college has a well-furnished computer lab.
2. It conducts various personality development programs.
3. The placement cell arranges for training and assists to face interviews in different companies.
4. The college conducts value and ethic classes.
5. Several skill development programs are arranged for every student.
 - a. English Proficiency and computer literacy for I year students
 - b. Tailoring, Typewriting, Beautician training, Hindi & Tally, Media courses for II year students.
 - c. Preparation for competitive examinations for III year students.

Parents Teacher Association:

The parents of every student are registered in the association. The general body meeting of the association is convened once a year and the executives of this association meet at least three times a year. The association plays a supportive role in the running of the college and its members involve themselves in the overall development of the students.

College Bus

For easy transportation, the college has bus facility. The bus is operated from specific terminals and it picks up students from specific points. Students opting for college bus should come to the stopping points by their own arrangement. Students travelling by college bus should bring the bus card every day.

ASSOCIATIONS

Each department has one association which functions to inculcate knowledge to the student community by giving them more exposure to their subjects. The association helps them to develop their leadership qualities.

Department	Association Name
Tamil	பாரதியார் இலக்கிய கழகம்
English	SACLIT
Mathematics	SMART-MATH
Physics	EINSTEIN
Chemistry	ACTCHEM
Zoology	BIO-DARWIN
Computer Science	WEB-ELLITE
Commerce	COM-PENNY

EXTRA CURRICULAR ACTIVITIES

1. Red Ribbon Club
2. Youth Red Cross
3. Consumer Club
4. Green Club
5. Literacy Club
6. National Service Scheme
7. Rotary Club
8. Cultural Club
9. Leo Club

Calendar June 2019

Date	Day	Particulars	No. of Working Days	Day Order
1	SAT	HOLIDAY		
2	SUN	HOLIDAY		
3	MON	College Reopens (Orientation Program for faculty members)		
4	TUE			
5	WED	World Environment Day		
6	THU			
7	FRI			
8	SAT	HOLIDAY		
9	SUN	HOLIDAY		
10	MON			
11	TUE			
12	WED	Anti - Child Labour Day		
13	THU			
14	FRI	World Blood Donor Day		
15	SAT	HOLIDAY		
16	SUN	HOLIDAY		
17	MON	College Reopens for All UG & II PG Students (Orientation Program for All I, III year Students)	1	A
18	TUE		2	B
19	WED		3	C
20	THU		4	D
21	FRI	International Day of Yoga	5	E
22	SAT	HOLIDAY	-	-
23	SUN	HOLIDAY	-	-
24	MON		6	F
25	TUE		7	A
26	WED		8	B
27	THU		9	C
28	FRI		10	D
29	SAT		11	E
30	SUN	HOLIDAY	-	-
Total No. of Working Days : 11				
Total No. of Holidays : 3				

July 2019

Date	Day	Particulars	No. of Working Days	Day Order
1	MON	College opening for I year PG	12	F
2	TUE		13	A
3	WED		14	B
4	THU		15	C
5	FRI		16	D
6	SAT	Association & Convocation	17	E
7	SUN	HOLIDAY	-	-
8	MON		18	F
9	TUE		19	A
10	WED		20	B
11	THU		21	C
12	FRI		22	D
13	SAT	HOLIDAY	-	-
14	SUN	HOLIDAY	-	-
15	MON		23	E
16	TUE		24	F
17	WED		25	A
18	THU		26	B
19	FRI		27	C
20	SAT	Moral & Catechism	28	D
21	SUN	HOLIDAY	-	-
22	MON		29	E
23	TUE	I Internal Exam	30	F
24	WED		31	A
25	THU		32	B
26	FRI		33	C
27	SAT	HOLIDAY	-	-
28	SUN	HOLIDAY	-	-
29	MON		34	D
30	TUE		35	E
31	WED		36	F
Total No. of Working Days : 25				
Total No. of Holidays : 6				

August 2019

Date	Day	Particulars	No. of Working Days	Day Order
1	THU		37	A
2	FRI	International Seminar on ELT	38	B
3	SAT	Association	39	C
4	SUN	HOLIDAY	-	-
5	MON		40	D
6	TUE		41	E
7	WED		42	F
8	THU		43	A
9	FRI	National Seminar on COMPENNY	44	B
10	SAT	HOLIDAY	-	-
11	SUN	HOLIDAY	-	-
12	MON	Bakrid	-	-
13	TUE		45	C
14	WED		46	D
15	THU	Independence day	-	-
16	FRI		47	E
17	SAT	Moral & Catechism	48	F
18	SUN	HOLIDAY	-	-
19	MON		49	A
20	TUE		50	B
21	WED		51	C
22	THU		52	D
23	FRI	Krishna Jayanthi	-	-
24	SAT	HOLIDAY	-	-
25	SUN	HOLIDAY	-	-
26	MON	II Internal Exam for all UG & PG	53	E
27	TUE		54	F
28	WED		55	A
29	THU	National Sports Day	56	B
30	FRI		57	C
31	SAT		58	D
Total No. of Working Days : 22				
Total No. of Holidays : 9				

September 2019

Date	Day	Particulars	No. of Working Days	Day Order
1	SUN	HOLIDAY	-	-
2	MON	Vinayakar Chaturthi	-	-
3	TUE		59	E
4	WED		60	F
5	THU	Teachers' Day	61	A
6	FRI		62	B
7	SAT	Association & Intercollegiate	63	C
8	SUN	HOLIDAY	-	-
9	MON		64	D
10	TUE	Muharram	-	-
11	WED		65	E
12	THU		66	F
13	FRI		67	A
14	SAT	HOLIDAY	-	-
15	SUN	HOLIDAY	-	-
16	MON		68	B
17	TUE		69	C
18	WED		70	D
19	THU		71	E
20	FRI		72	F
21	SAT	Moral & Catechism	73	A
22	SUN	HOLIDAY	-	-
23	MON	III Internal Exam for all UG & PG	74	B
24	TUE		75	C
25	WED		76	D
26	THU		77	E
27	FRI	World Tourism Day	78	F
28	SAT	HOLIDAY	-	-
29	SUN	HOLIDAY	-	-
30	MON		79	A
Total No. of Working Days : 21				
Total No. of Holidays : 9				

October 2019

Date	Day	Particulars	No. of Working Days	Day Order
1	TUE		80	B
2	WED	Gandhi Jayanthi	-	-
3	THU		81	C
4	FRI		82	D
5	SAT	Association	83	E
6	SUN	HOLIDAY	-	-
7	MON	Ayudha Pooja	-	-
8	TUE	Vijaya Dasami	-	-
9	WED		84	F
10	THU		85	A
11	FRI		86	B
12	SAT	HOLIDAY	-	-
13	SUN	HOLIDAY	-	-
14	MON		87	C
15	TUE	World Students Day	88	D
16	WED		89	E
17	THU	90 Working days completed for ALL UG & II PG	90	F
18	FRI		91	A
19	SAT		92	B
20	SUN	HOLIDAY	-	-
21	MON	Model Examination	93	C
22	TUE		94	D
23	WED		95	E
24	THU		96	F
25	FRI		97	A
26	SAT	HOLIDAY	-	-
27	SUN	HOLIDAY – Deepavali	-	-
28	MON		98	B
29	TUE		99	C
30	WED		100	D
31	THU	90 Working days completed for I PG	101	E
Total No. of Working Days : 22				
Total No. of Holidays : 9				

November 2019

Date	Day	Particulars	No. of Working Days	Day Order
1	FRI			
2	SAT			
3	SUN			
4	MON			
5	TUE			
6	WED			
7	THU	National Cancer Awareness Day		
8	FRI			
9	SAT			
10	SUN			
11	MON			
12	TUE			
13	WED			
14	THU			
15	FRI			
16	SAT			
17	SUN			
18	MON			
19	TUE			
20	WED			
21	THU			
22	FRI			
23	SAT			
24	SUN			
25	MON			
26	TUE			
27	WED			
28	THU			
29	FRI			
30	SAT			
Total No. of Working Days :				
Total No. of Holidays :				

December 2019

Date	Day	Particulars	No. of Working Days	Day Order
1	SUN	HOLIDAY - World AIDS Day	-	-
2	MON	College Reopen for All UG & II PG Students	1	A
3	TUE		2	B
4	WED		3	C
5	THU		4	D
6	FRI		5	E
7	SAT		6	F
8	SUN	HOLIDAY – Convent Feast	-	-
9	MON		7	A
10	TUE	Human Rights Day	8	B
11	WED		9	C
12	THU		10	D
13	FRI		11	E
14	SAT	HOLIDAY	-	-
15	SUN	HOLIDAY	-	-
16	MON		12	F
17	TUE		13	A
18	WED	Minorities Rights Day	14	B
19	THU		15	C
20	FRI		16	D
21	SAT		17	E
22	SUN	HOLIDAY	-	-
23	MON	Christmas Celebration	18	F
24	TUE	Christmas Holidays	-	-
25	WED	National Consumer’s Day	-	-
26	THU	”	-	-
27	FRI	”	-	-
28	SAT	”	-	-
29	SUN	”	-	-
30	MON	”	-	-
31	TUE	”	-	-
Total No. of Working Days : 18				
Total No. of Holidays : 13				

January 2020

Date	Day	Particulars	No. of Working Days	Day Order
1	WED	NEW YEAR	-	-
2	THU		19	A
3	FRI		20	B
4	SAT	Pilgrimage	21	C
5	SUN	HOLIDAY	-	-
6	MON		22	D
7	TUE		23	E
8	WED		24	F
9	THU		25	A
10	FRI		26	B
11	SAT	HOLIDAY	-	-
12	SUN	HOLIDAY - National Youth Day	-	-
13	MON		27	C
14	TUE		28	D
15	WED	Pongal	-	-
16	THU	Thiruvalluvar Thinam	-	-
17	FRI	St.Antony's Feast	29	E
18	SAT		30	F
19	SUN	HOLIDAY	-	-
20	MON	I Internal Exam	31	A
21	TUE		32	B
22	WED		33	C
23	THU		34	D
24	FRI		35	E
25	SAT	HOLIDAY - National Voters' Day	-	-
26	SUN	HOLIDAY - Republic Day	-	-
27	MON		36	F
28	TUE		37	A
29	WED		38	B
30	THU		39	C
31	FRI		40	D
Total No. of Working Days : 22				
Total No. of Holidays : 8				

February 2020

Date	Day	Particulars	No. of Working Days	Day Order
1	SAT	Department Association	41	E
2	SUN	HOLIDAY	-	-
3	MON		42	F
4	TUE		43	A
5	WED		44	B
6	THU		45	C
7	FRI		46	D
8	SAT	HOLIDAY	-	-
9	SUN	HOLIDAY	-	-
10	MON		47	E
11	TUE		48	F
12	WED		49	A
13	THU		50	B
14	FRI		51	C
15	SAT	College Day	52	D
16	SUN	HOLIDAY	-	-
17	MON		53	E
18	TUE		54	F
19	WED		55	A
20	THU		56	B
21	FRI		57	C
22	SAT	HOLIDAY	-	-
23	SUN	HOLIDAY	-	-
24	MON	II Internal Exam	58	D
25	TUE		59	E
26	WED		60	F
27	THU		61	A
28	FRI	National Science Day, English for Career Development (for all final year students)	62	B
29	SAT		63	C
Total No. of Working Days : 23				
Total No. of Holidays : 6				

March 2020

Date	Day	Particulars	No. of Working Days	Day Order
1	SUN	HOLIDAY	-	-
2	MON		64	D
3	TUE		65	E
4	WED		66	F
5	THU		67	A
6	FRI		68	B
7	SAT		69	C
8	SUN	HOLIDAY - Women's Day	-	-
9	MON		70	D
10	TUE		71	E
11	WED		72	F
12	THU		73	A
13	FRI		74	B
14	SAT	HOLIDAY	-	-
15	SUN	HOLIDAY	-	-
16	MON		75	C
17	TUE		76	D
18	WED		77	E
19	THU		78	F
20	FRI		79	A
21	SAT	Moral & Catechism	80	B
22	SUN	HOLIDAY	-	-
23	MON	III Internal Exam	81	C
24	TUE		82	D
25	WED	Telugu New Year	-	-
26	THU		83	E
27	FRI		84	F
28	SAT	HOLIDAY	-	-
29	SUN	HOLIDAY	-	-
30	MON		85	A
31	TUE		86	B
Total No. of Working Days : 23				
Total No. of Holidays : 8				

April 2020

Date	Day	Particulars	No. of Working Days	Day Order
1	WED		87	C
2	THU		88	D
3	FRI		89	E
4	SAT	90 Working days completed	90	F
5	SUN	HOLIDAY	-	-
6	MON	Mahavir Jayanthi	-	-
7	TUE	Model Examination	91	A
8	WED		92	B
9	THU		93	C
10	FRI	Good Friday	-	-
11	SAT	HOLIDAY	-	-
12	SUN	HOLIDAY	-	-
13	MON		94	D
14	TUE	Dr.Ambedkar Jayanthi & Tamil New Year	-	-
15	WED		95	E
16	THU		96	F
17	FRI		97	A
18	SAT		98	B
19	SUN	HOLIDAY	-	-
20	MON			C
21	TUE			D
22	WED			E
23	THU			F
24	FRI			
25	SAT	HOLIDAY		
26	SUN	HOLIDAY		
27	MON			
28	TUE			
29	WED			
30	THU			
Total No. of Working Days :				
Total No. of Holidays :				

LEAVE RECORD

S. No.	Date	Reason	No. of Days	Signature of the Parents	Signature of the Class In-charge	Signature of the HOD	Signature of the Principal / Vice Principal